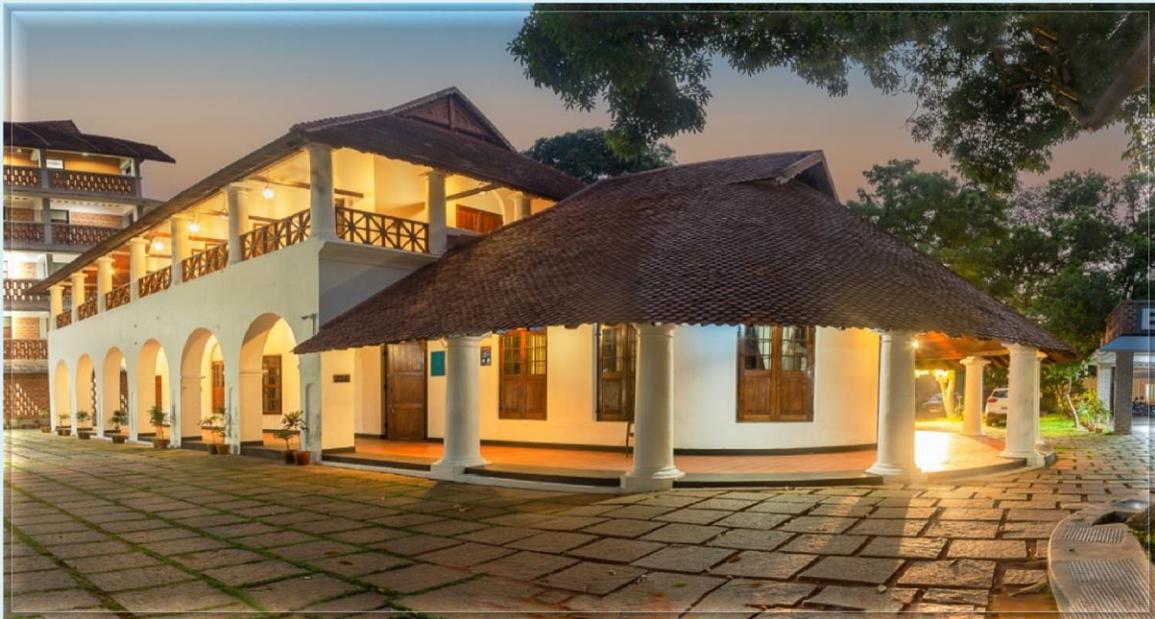


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Published by,

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From the Desk of the Director



Programme Highlights of November 2024

The Institute is pleased to report the successful conduct of a record number of training programmes in November 2024, facilitated by the smooth flow of financial support under the State Training Policy. This enabled the Institute to maximize its training activities during the month.

Induction training for newly recruited staff remained a top priority. 11 induction programmes were successfully conducted, equipping new recruits with essential skills and knowledge.

Courses sponsored by the Department of Personnel and Training (DoPT) on Right to Information, specific to state category programmes and Trainer Development were completed successfully, reinforcing the Institutes commitment to capacity building.

A notable highlight this month was the training programme on Bankable Urban Resilient Projects, conducted in collaboration with German International Cooperation (GIZ) and the Local Self-Government Department.

Another batch of Level D training for Section Officers of the Central Secretariat Service was conducted, contributing to the professional development of central government personnel.

Additionally, two faculty members were deputed as resource persons to support the Central Board of Secondary Education (CBSE) in organizing National Level Trainer Development Programmes for CBSE school Principals and Vice Principals at Kozhikode, Kerala, and Hubballi, Karnataka.

The Institute also takes pride in being entrusted with the prestigious task of preparing a report for the Nava Kerala Sadass, an ambitious initiative of the Government of Kerala.

We are hopeful of sustaining this momentum in the coming months.

K. Jayakumar

Director

Bharat Darshan for Officers of the Haryana Civil Services and Allied Services

The Institute of Management in Government (IMG), Thiruvananthapuram, hosted a Bharat Darshan Programme for 69 officers from the Haryana Civil Services and Allied Services, along with one faculty member from 10th to 12th November 2024. The programme aimed to offer an experiential insight into Kerala's rich cultural heritage, natural beauty, and governance model.



The officers began their Kerala experience with a scenic houseboat cruise through the backwaters of Alappuzha, showcasing the state's sustainable tourism and environmental stewardship. On 12th November, they visited the iconic Padmanabhaswami Temple, immersing themselves in Kerala's deep spiritual and cultural roots.

Training Programmes of National AYUSH Mission

The Institute of Management in Government (IMG) has entered into a Memorandum of Understanding (MoU) with the National AYUSH Mission (NAM) to



Following this, the participants had an engaging interaction with the Director of IMG, where they discussed Kerala's governance strategies, development initiatives, and administrative innovations, providing them with a valuable perspective on state-led development.

The Bharat Darshan Programme successfully blended cultural exploration with administrative learning, leaving the participants with a well-rounded and enriching experience of Kerala's diverse offerings.

organize a series of training programmes aimed at enhancing the capacities of various officers within the AYUSH sector. These programmes are tailored to address

key healthcare challenges and improve the delivery of quality services in Ayurveda, Yoga, Naturopathy, Unani, Siddha, and Homoeopathy systems.

The first programme under this collaboration was held on the 4th and 5th of November. Titled ***National Programme for Prevention and Management of Osteoarthritis and Other Musculoskeletal Disorders***, it was attended by 33 medical officers from Homoeopathic Hospitals across the state. This programme focused on equipping participants with strategies for effectively preventing and managing osteoarthritis and related musculoskeletal disorders, promoting a more integrative approach to healthcare.

The second programme, conducted on the 11th and 12th of November, was themed ***Training for Medical Officers on Ayurvedya (Healthy Lifestyle through AYUSH for School Children)***. A total of 27 medical officers participated in this training, which aimed to empower them to advocate and implement AYUSH-based lifestyle practices among schoolchildren, thereby fostering healthier future generations.

Another significant programme in this series was the ***Programme on Implementation (POI) of NABH 2nd Edition Accreditation Standards for***



Ayurveda and Homoeopathy, held from the 14th to the 16th of November. The primary objective of this training was to guide healthcare providers in implementing the National Accreditation Board for

Hospitals (NABH) standards. By doing so, the programme aimed to develop internal counsellors within the AYUSH sector who could facilitate adherence to quality and patient safety standards, support the process of achieving accreditation, and ensure its maintenance.

The POI holds particular significance in Kerala, where the AYUSH sector has only one dedicated official for quality processes—the State Quality Consultant under NAM. Through this programme, medical officers from the ISM and Homoeopathy departments were trained to coordinate quality-related work at the district level. Participants who successfully completed the training are now designated as "Internal Assessors." This initiative, conducted directly by the NABH central secretariat in Delhi, is expected to strengthen quality assurance and

standardisation efforts in Kerala's AYUSH healthcare system.

By creating a team of trained professionals, this collaboration between IMG and NAM is



set to play a transformative role in ensuring the delivery of high-quality AYUSH healthcare in the state.



Government of India Training Programme on Experiential Learning Tools

The training programme on Experiential Learning Tools, the first of its kind at the regional center level since 2013, was held at the IMG Regional Centre, Kozhikode, from November 18 to 22, 2024. A total of 16 participants attended the programme, which was designed to equip them with innovative teaching and learning methodologies.

The sessions were led by two distinguished resource trainers: Dr. Sonal Tuljaram Kame, Assistant Professor at Smt. Radhadevi Goenka College for Women, Maharashtra, and Ms. Christeena Kantharaj from the Administrative Training Institute, Mysore.

The programme adopted a diverse range of experiential learning techniques, including

case studies, role plays, and field visits, among others. These methods aimed to foster active participation, critical thinking, and practical application of knowledge, providing participants with hands-on experience and insights into effective learning tools.



Urban Resilient Infrastructure Projects – Trivandrum: Making Them Bankable

National and multinational agencies often prefer funding infrastructure projects that align with their established eligibility criteria. However, many project proposals, though technically sound, fail to meet these critical requirements and are rejected in the initial evaluation stages.

To address this gap, a training programme was conducted at the Institute of Management in Government (IMG) from 25th to 27th November 2024. The initiative was organized in collaboration with the Local Self Government Department, Government of Kerala (GoK), German International Cooperation (GIZ), and Deloitte India.

The programme brought together 37 participants, including Secretaries of municipal corporations and municipalities, engineers from urban local bodies, and representatives from key organizations such as KIIFB, Impact Kerala, AMRUT State Mission Management Unit, PIU-Kerala Water Authority, Smart City Trivandrum, ANERT, KSWMP, LIFE Mission Kerala, Kerala State Disaster Management Authority, and IMG.



Programme Highlights:

- ***Urban Infrastructure Characteristics:*** A detailed discussion on the unique aspects of urban infrastructure and their role in resilient urban development.
- ***Viable Fund Applications:*** Key criteria and best practices for ensuring that fund applications meet the eligibility requirements of funding agencies.
- ***Channelizing Financial Options:*** Strategies to explore and secure diverse funding opportunities.
- ***Financial Appraisal:*** Tools and techniques for conducting comprehensive financial appraisals of projects.

- **Risk Mitigation:** Approaches to identifying and addressing potential risks in project implementation.

The training aimed to equip participants with the knowledge and skills needed to develop bankable infrastructure projects that align with the priorities of funding agencies, thereby enhancing their likelihood of securing financial support.



Understanding Practical Issues in Field Scheme Implementation – Visit of Central Team

As part of the Level D Pre-Promotion Training for Section Officers of the Government of India, a team of 21 officers representing various central ministries visited the Institute from 28th October to 8th November 2024.

The officers were divided into four groups and conducted field visits to various Block Panchayats and Gram Panchayats across the district. The objective was to gain first-hand insights into the implementation, impact, and challenges associated with central and centrally sponsored schemes.

Key Field Visits:

- **Kudumbashree Units:** Observations on how women's empowerment and livelihood initiatives are being operationalized at the grassroots.

- **MGNREGA Worksites:** Understanding the execution of employment guarantee schemes and their effectiveness in rural development.

- **AKSHAYA Centres:** Evaluation of digital inclusion efforts and delivery of e-governance services.

- **Anganwadi Centre:** To observe the manner in which the Anganwadi centres function in the state.



The programme concluded with a presentation where participants shared their observations and recommendations based on their field experiences.

This initiative was organized in collaboration with the Institute of

Secretariat Training and Management (ISTM), New Delhi, and aimed to enhance the officers' understanding of practical issues in scheme implementation, fostering a more informed approach to governance and policy execution.

Govt. of India sponsored Training Programmes on Malayalam Computing and e-office

Two Govt. of India sponsored Training Programme on Malayalam Computing and e-office were conducted at IMG, Regional Centre, Kochi from 11 to 13 November 2024 and 14 to 16 November 2024. Twenty five (25) and Twenty nine (29) participants were attended the programme respectively.

In this programme an eminent person Shri Viswanathan Prabhakaran popularly known as Viswaprabha was invited as a

resource person to handle the session Using AI Tool in Language Computing and e-office. He is one of the Administrator & Advisor (School Wiki),



Contributor to Malayalam Language Computing and Open Data Mission.

Government of India sponsored Training Programme on Artificial Intelligence

Institute of Management in Government conducted Training for Middle Level Officers of Various Government Departments on 'Artificial Intelligence', sponsored by Government of India from 11 th November 2024 to 13 th November 2024. The Topics covered were "Introduction to large language models (LLM) , AI in Governance, Ethical use of AI, Everyday AI - Enhancing Efficiency of

Government Officials and AI and the 5 th Industrial Revolution: Shaping the Future". Shri. Prasanth N. IAS, Special Secretary, Agriculture Department, Shri. Sunil Prabhakar, certified trainer with the Google News Initiative's (GNI) Fast Checking Training Network, Dr. Achuthsankar S Nair, Former Professor and Head, Department of Bioinformatics, University of Kerala, Shri. Rajeev R R, Head (e-Governance &

Training) & Associate Professor, ICFOSS and Smt. Surya S Gopinath, KAS took sessions. Shri. Sunil Prabhakar's Session is Everyday AI - Enhancing Efficiency of Government Officials was

Practical oriented Participants expressed their happiness with gratitude to IMG for the sessions which were extremely helpful to them.



Conducted Programmes of the Month of November

Sl. No	Category	Programme Title	Department	From	To	Facilitator
1	OSP 123	Level D Training	ISTM	28-Oct-24	08-Nov-24	SS/NR
2	STP 33	E-Office and e-Governance for Ministerial staff	Animal Husbandry	01-Nov-24	02-Nov-24	DC/RM
3	STP 1181	Training on eOffice	Technical Education	02-Nov-24	02-Nov-24	RD

4	OSP 125	Training for Medical Officers of National Programme for Prevention and Management of Osteoarthritis and other Musculoskeletal Disorders	NAM	04-Nov-24	05-Nov-24	MBN/AB
5	STP 34	Advanced Training for Statistical Staff	Animal Husbandry	04-Nov-24	06-Nov-24	DC/RM
6	STP 261	Training on Income Tax	Fire & Rescue	04-Nov-24	05-Nov-24	DC/SJR
7	STP 587	Capacity Development Programme for Overseers	Irrigation	04-Nov-24	08-Nov-24	DC/RJ
8	STP 539	Induction Training for Newly Recruited Junior Instructors	Industrial Training	04-Nov-24	08-Nov-24	DC/RM
9	STP 1142	Malayalam Computing	Stationery	04-Nov-24	06-Nov-24	NPM
10	STP 1232	Training Programme for Visually Disabled Staff	Various	04-Nov-24	08-Nov-24	AJ
11	STP 1200	Orientation Programme for newly recruited Clerks	Technical Education	04-Nov-24	06-Nov-24	DC/ME
12	STP 1045	Malayalam Computing Training	Public Works	04-Nov-24	06-Nov-24	ME
13	STP 1112	E-office and Malayalam Computing for Ministerial Staff	Scheduled Caste Development Office	04-Nov-24	06-Nov-24	JKS/LJ
14	GOI 20	Presentation Skills	Various	04-Nov-24	06-Nov-24	JV
15	STP 1111	e-Office & Malayalam Computing	SCDD	04-Nov-24	06-Nov-24	RD
16	GoI SCTP 19	Training on Administrative Vigilance (Conduct Rules, Disciplinary Proceedings, Court Procedure & Preparation of Statement of Facts)	Various	04-Nov-24	05-Nov-24	NV
17	GOI 25	Gender Sensitization and Women Empowerment	Various	06-Nov-24	08-Nov-24	LJ

18	STP	Refresher Training for JI/SI	Industrial Training	06-Nov-24	08-Nov-24	DC
19	GoI SCTP 24	Training on e-Office	Various	06-Nov-24	07-Nov-24	RD
20	STP 541	Refresher Training For Clerks	Industrial Training	06-Nov-24	08-Nov-24	DC/RM
21	STP 1202	Statement of Facts preparation (for DTE staff exclusive)	Technical Education	05-Nov-24	05-Nov-24	DC/ME
22	STP 1203	Training in Accounting procedure for Sr. Clerks/HA/JS	Technical Education	05-Nov-24	07-Nov-24	DC/ME
23	STP 939	Training on Intelligence Collection & Cyber Security	Police (SSB)	06-Nov-24	08-Nov-24	DC/SS
24	STP 1162	Leadership and Management Training Programme for Head Surveyor and Head Draftsmen	Survey and Land Records	06-Nov-24	08-Nov-24	DC/MVG
25	GOI SCTP 22/24	Professional Excellence in Administration	Various	06-Nov-24	08-Nov-24	AMK
26	STP 264	Training on MDP & KCS (CC & A) Rules	Fire & Rescue	07-Nov-24	08-Nov-24	DC/SJR
27	STP 1195	Training on e- Office	Technical Education	07-Nov-24	07-Nov-24	ME
28	OSP 126	Training for Assistants	PSC	08-Nov-24	09-Nov-24	AJ/NPM
29	OSP-128	Training for Medical Officers of Ayur Vidya (Healthy Lifestyle through AYUSH for School Children)	NAM	11-Nov-24	12-Nov-24	MBN/AB
30	GOI - SCTP 21/24	Ethics in Public Governance and Administration	Various	11-Nov-24	13-Nov-24	NPM
31	GOI - SCTP 26/24	Artificial Intelligence	Various	11-Nov-24	13-Nov-24	MVG
32	STP 503	Management Development Programme for Medical Officers	Homoeopathy	11-Nov-24	13-Nov-24	DC/AB

33	STP 537	Refresher Training for Senior Instructor/ Senior Instructor (HG)	Industrial Training	11-Nov-24	13-Nov-24	DC/RM
34	STP 685	Training Programme for Clean City Managers of Urban Local Bodies	Local Self Government	11-Nov-24	13-Nov-24	DC/NR
35	STP 179	Induction Training for Fresh Recruits	Employment	11-Nov-24	15-Nov-24	DC/GM
36	STP 1260	Induction Training for Newly Recruited Employees	Various	11-Nov-24	23-Nov-24	SS/RJ/AB
37	STP 412	Induction Training for Newly Recruited Assistants	Government Secretariat	11-Nov-24	30-Nov-24	MBN/GM
38	OSP 127	Haryana Institute of Public Administration Bharat Darshan	HIPA	10-Nov-24	12-Nov-24	SS/ME/JKS
39	STP 141	Training on Lifeskills for Office Attendants	Dairy Development	12-Nov-24	13-Nov-24	DC/AMK
40	STP 1046	Malayalam Computing Training	Public Works	12-Nov-24	14-Nov-24	ME
41	GOI - SCTP 29/24	Gender Sensitisation and POSH Act	Various	12-Nov-24	14-Nov-24	AJ
42	STP 60	Chemico Legal Rules-Varios Laboratory Procedures for Scientific Officers/Technical Assistants	Chemical Examiners Laboratory	13-Nov-24	15-Nov-24	DC/GM
43	OSP-129	Training on NABH	NAM	14-Nov-24	16-Nov-24	MBN/AB
44	STP 48	Training on Modern Diagnostic Methods for Teachers Under DAME	Ayurveda Medical Education	14-Nov-24	15-Nov-24	DC/JKS
45	STP 538	Refresher Training for Clerk (HG), Senior Clerks & Senior Clerk (HG), Clerk cum Typist (HG)	IT	14-Nov-24	16-Nov-24	DC/RM
46	STP 686	Training Programme for Clean City Managers of Urban Local Bodies	Local Self Government	14-Nov-24	16-Nov-24	DC/NR
47	STP 1228	Training on Malayalam Computing	Various	14-Nov-24	16-Nov-24	VS

48	STP 35	e-Office & e-Governance to Livestock Inspectors	Animal Husbandry	15-Nov-24	16-Nov-24	RM
49	STP 1125	Leadership Development Programme for SS/APO/ATDO	ST Development	15-Nov-24	16-Nov-24	DC/MVG
50	OSP 130	Training for Assistants	PSC	15-Nov-24	16-Nov-24	AJ/NPM
51	STP 542	Induction training for newly recruited instructors	Industrial Training	11-Nov-24	13-Nov-24	DC/RM
52	GOI 27	Training on Malayalam Computing and E-office	Various	11-Nov-24	13-Nov-24	SB
53	GOI 31	Training on Malayalam Computing and E-office	Various	14-Nov-24	16-Nov-24	SB
54	STP	Workshop -ETABS Software	LSGD Engineering	16-Nov-24	16-Nov-24	NR
55	STP 263	Training on Income Tax	Fire & Rescue	11-Nov-24	12-Nov-24	DC
56	GOI SCTP 28	Training on Gender Sensitivity	Various	11-Nov-24	11-Nov-24	RD
57	GOI SCTP 30	Training on Malayalam Computing	Various	12-Nov-24	13-Nov-24	NV
58	GOI SCTP 33	Training on Communication Skill & Other Behavioural Aspects of Ministerial Staff	Various	14-Nov-24	16-Nov-24	RD
59	STP 591	Training on Malayalam Computing for Clerks, Typists and Draftsmen	Irrigation	14-Nov-24	16-Nov-24	DC
60	STP 504	Capacity Development Programme for Pharmacists and Nurses	Homoeopathy	18-Nov-24	19-Nov-24	DC/AB
61	STP 49	Training on Court Procedure	Ayurveda Medical Education	18-Nov-24	19-Nov-24	DC/JKS
62	STP 1177	Training on Stress Management for Senior Level Officers	Survey and Land Records	18-Nov-24	20-Nov-24	DC/MVG
63	STP 76	Training Programme for Assistant Taluk Supply Officers	Food & Civil Supplies	18-Nov-24	20-Nov-24	DC/SJR

64	STP 484	Training Programme on Malayalam Computing for Senior Clerks & Clerks	Health Services	18-Nov-24	20-Nov-24	AJ
65	STP 642	Training Programme on Malayalam Computing	LSGD	18-Nov-24	20-Nov-24	NR
66	STP 589	Training programme for Assistant Engineers	Irrigation	18-Nov-24	22-Nov-24	DC/RJ
67	STP 1127	Induction Training for Clerks/Clerk-Typist, Typist	Social Justice	18-Nov-24	23-Nov-24	AJ
68	STP 142	Induction Training Programme for Newly Recruited Clerks	Dairy Development Department	18-Nov-24	28-Nov-24	AMK
69	RTI OL	Online Training on RTI Act 2005	Industrial Training	19-Nov-24	19-Nov-24	RM
7	RTI OL	Online Training on RTI Act 2005	Industrial Training	20-Nov-24	20-Nov-24	RM
71	GOI-SCTP 36	Training on Excellence in Public Service Delivery	Various	20-Nov-24	22-Nov-24	JKS
72	STP 148	Training on Administrative Aspects of Dairy Cooperatives	Dairy Development	20-Nov-24	23-Nov-24	DC/AMK
73	STP 36	Advanced Training Programme for Field Officers/AFOs	Animal Husbandry	21-Nov-24	23-Nov-24	DC/RM
74	RTI OL	Online Training on RTI Act 2005	Industrial Training	21-Nov-24	21-Nov-24	RM
75	STP 99	Supervisory Development Programme for JSs & SSs	Collegiate Education	21-Nov-24	23-Nov-24	DC/AB
76	STP 505	Management Development Programme for Hospital Superintendents	Homoeopathy	21-Nov-24	23-Nov-24	DC/AB
77	STP 799	Training on Department Softwares-Vahan, Sarathi	Motor Vehicle Department	21-Nov-24	23-Nov-24	DC/SV
78	STP 1304	e-Office & Technical Skills-MS Office, Treasury Code, LSGD Implementation-Sankhya, Sulekha, Sakarma, Audit, Plan Space, Tax, GST	Women and Child Development	21-Nov-24	23-Nov-24	DC/AJ

79	STP 1113	Induction Training for Ministerial Staff of SCDD	SC Development	21-Nov-24	30-Nov-24	JKS
80	STP 543	Supervisory Development Training Programme for Principal Class II/ Vice Principal/AAA	Industrial Training Department	18-Nov-24	20-Nov-24	DC/RM
81	GOI 34	Excellence in Public Service Delivery	Various	18-Nov-24	20-Nov-24	LJ
82	STP 73	Orientation Training for Clerks and Senior Clerks	Civil Supplies and Consumer Affairs	21-Nov-24	23-Nov-24	DC/SJR
83	GOI ELT 9	Experimental Learning Tools	Various	18-Nov-24	22-Nov-24	RD
84	STP 544	Induction Training for Newly Recruited Instructors	Industrial Training Department	19-Nov-24	23-Nov-24	DC
85	RTI OL 25	Online Training on RTI Act-2005	GST	25-Nov-24	25-Nov-24	RM
86	STP 26	Recent Trends in Small Animal Practice for VS/SVS	Animal Husbandry	25-Nov-24	27-Nov-24	DC/RM
87	STP 486	Training Programme on Malayalam Computing for Senior Clerks & Clerks	Health Services	25-Nov-24	27-Nov-24	AJ
88	STP 1048	Malayalam Computing Training for the Officers	Public Works	25-Nov-24	27-Nov-24	ME
89	OSP-131	Bankable Urban Resilient Infrastructure Projects	GIZ	25-Nov-24	27-Nov-24	SS/AB
90	STP 1128	Induction Training for Clerks/Clerk-Typist, Typist	Social Justice	25-Nov-24	30-Nov-24	AJ
91	STP 176	Induction Training to Statistical Assistants (new recruits)	Economics and Statistics	25-Nov-24	03-Dec-24	ME
92	GOI - SCTP 42	Citizen Centric Administration	Various	26-Nov-24	28-Nov-24	AMK
93	STP 606	Training for Clerks-e-Office, Ubuntu, Malayalam Computing etc	Labour	26-Nov-24	30-Nov-24	AMK

94	STP 62	Training on Forensic Chemical Analysis and Court Procedures for Scientific Officers/Technical Assistants	Chemical Examiners Laboratory	27-Nov-24	29-Nov-24	DC/GM
95	RTI OL 26	Online Training on RTI Act-2006	GST	28-Nov-24	28-Nov-24	RM
96	RTI OL 27	Online Training on RTI Act-2007	Labour	28-Nov-24	28-Nov-24	RM
97	STP 28	Advanced Training Programme for JD/DD	Animal Husbandry	28-Nov-24	29-Nov-24	DC/RM
98	STP 314	Training on Store Purchase, Gem, e-Procurement, e-Tender	Food Safety	28-Nov-24	30-Nov-24	DC/SJR
99	STP 1052	Malayalam Computing Training for the Officers	Public Works	28-Nov-24	30-Nov-24	ME
100	STP 1185	Orientation Programme for newly recruited Clerks	Technical Education	25-Nov-24	27-Nov-24	ME
101	GOI 40	Legal Literacy for Govt. Servants	Various	25-Nov-24	27-Nov-24	LJ
102	STP 31	Refresher Training to Clerk/Senior Clerk	Animal Husbandry	28-Nov-24	30-Nov-24	DC/RM
103	STP 262	Training on Income Tax	Fire & Rescue Services	29-Nov-24	30-Nov-24	DC/SJR
104	GOI SCTP 41	Training on Gender Sensitivity	Various	25-Nov-24	25-Nov-24	RD
105	STP 545	Refresher Training for Clerks	Industrial Training Department	25-Nov-24	27-Nov-24	DC
106	GOI SCTP 44	Training on Softskill Development and Leadership	Various	27-Nov-24	29-Nov-24	RD
107	STP 165	Administrative Effectiveness Programme for Clerical Staff	Drugs Control Department	28-Nov-24	30-Nov-24	DC

Programmes Scheduled for the Month of December

Sl. No	Category	Programme Title	Department	From	To	Facilitator
1	STP 1197	Orientation Programme for Workshop Instructors & Demonstrator	Technical Education	02-Dec-24	04-Dec-24	DC/ME
2	STP 590	Capacity Development Programme for Draughtsman Gr I&II	Irrigation	02-Dec-24	07-Dec-24	DC/RJ
3	STP 1306	Induction training for newly recruited Supervisors	W&CDD	02-Dec-24	07-Dec-24	AJ
4	OSP 132	Induction Training for newly recruited Assistant Information Officers	I&PRD	02-Dec-24	10-Dec-24	AJ
5	STP 468	Induction training programme for clerks	Harbour Engineering	04-Dec-24	13-Dec-24	AMK
6		Video Conferencing on SCI Project with District Collectors	DARPG (CJC Project)	03-Dec-24	03-Dec-24	RM
7	OSP 133	Training Programme for Officials from ARAI PUNE	ARAI	03-Dec-24	05-Dec-24	SS
8	STP 1265	Training Prog. on e-Office	VACB	04-Dec-24	04-Dec-24	SS
9	STP 428	Training Need Analysis (TNA)	Govt. Sectt (Law)	04-Dec-24	04-Dec-24	MBN/GM
10	STP 463	Behavioural Training for LGS	Harbour Engineering	04-Dec-24	05-Dec-24	DC/AMK
11	STP 204	Refresher Training Programme	Excise	04-Dec-24	06-Dec-24	DC/RM
12	STP 506	Management & Development Programme for Medical Officers	Homoeopathy	04-Dec-24	06-Dec-24	DC/AB
13	STP 24	Training on Emergency Medicine and Ambulatory Services for VS/SVS	Animal Husbandry	05-Dec-24	07-Dec-24	DC/RM
14	STP 1041	Training on Computer Aided Analysis and Design of Multi storied Buildings	Public Works	05-Dec-24	07-Dec-24	DC/ME
15	GOI SCTP 46	Court Procedure and Preparation of SF	Various	05-Dec-24	07-Dec-24	AMK

16	STP 935	Training Programme for Ministerial Staff of SSB	Police	05-Dec-24	07-Dec-24	DC/SS
17	STP 811	Training for Gardeners	Museum & Zoos	06-Dec-24	07-Dec-24	DC/SV
18	STP 176	Induction Training to Statistical Assistants (new recruits)	Economics and Statistics	25-Nov-24	03-Dec-24	ME
19	STP 170	Induction Training to Statistical Assistants	Economics & Statistics	02-Dec-24	10-Dec-24	DC/ME
20	STP 1207	Management Development Programme for THS Superintendents/ GCI Superintendents	Technical Education	03-Dec-24	05-Dec-24	DC/ME
21	GOI 47	Court Procedure and Preparation of Statement of Facts	Various	05-Dec-24	07-Dec-24	SB
22	STP 74	Induction Training For Clerk & Sr. Clerk	Food & Civil Supplies	02-Dec-24	04-Dec-24	DC
23	STP 308	eOffice	Food Safety	02-Dec-24	02-Dec-24	DC
24	STP 120	Orientation Programme For AA / AO	Technical Education	03-Dec-24	05-Dec-24	DC
25	GOI SCTP 45	Team Building / Leadership	GOI	04-Dec-24	06-Dec-24	RD
26	RTI OL 28	Training on Right to Information Act	Revenue	09-Dec-24	09-Dec-24	RM
27	STP 18	Refresher training for Clerk/Sr. Clerk	Animal Husbandry	09-Dec-24	11-Dec-24	DC/RM
28	STP 275	Training on PRISM software and Retirement plan	Fire and Rescue	09-Dec-24	11-Dec-24	DC/SJR
29	OSP 135	Training for LSGI Secretaries	LSGD	09-Dec-24	11-Dec-24	SS/RJ/AB
30	STP 1208	Training for Senior Accountants	Treasury	09-Dec-24	12-Dec-24	DC/RJ
31	STP 1211	Training for STOs	Treasury	09-Dec-24	13-Dec-24	DC/RJ
32	STP 605	Induction training for new ALOs	Labour	09-Dec-24	13-Dec-24	AMK
33	OSP 136	In-Service Training Programme	All India Service Officers	09-Dec-24	13-Dec-24	NPM

34	STP Addl. 5	"Induction Training to Statistical Assistants				ME
35	(new recruitess)"	Economics and Statistics	09-Dec-24	18-Dec-24		AMK
36	STP 342	Training on Malayalam Computing (Unicode)	General Education	10-Dec-24	12-Dec-24	DC/RM
37	STP 205	Refresher Training for the Officers	Excise	10-Dec-24	12-Dec-24	DC/JKS
38	STP 1115	Orientation Programme on Office Administration for Ministerial /Clerical Staff	SCDD	11-Dec-24	13.Dec 24	RM
39	RTI OL 29	Training on Right to Information Act	Revenue	09-Dec-24	09-Dec-24	RM
40	RTI OL 30	Training on Right to Information Act	Revenue	09-Dec-24	09-Dec-24	RM
41		Video Conference on SCI Project	DARPG	10-Dec-24	10-Dec-24	Dc/SV
42	STP 812	Training for Gardeners	Museum and Zoos	12-Dec-24	13-Dec-24	RM
43	RTI OL 31	Training on Right to Information Act	Revenue	13-Dec-24	13-Dec-24	RM
44	STP 170	Induction Training to Statistical Assistants	Economics & Statistics	02-Dec-24	10-Dec-24	DC/ME
45	GOI 50	Consumer Rights	Various	10-Dec-24	12-Dec-24	SB
46	STP 307	Training on E office	Food Safety	11-Dec-24	11-Dec-24	DC/SJR
47	STP 311	Training on E office	Food Safety	12-Dec-24	12-Dec-24	DC/SJR
48	STP 386	Training for Office Assistants(Office Management &Telephone Etiquette)	General Education (VHSE)	12-Dec-24	12-Dec-24	DC/SS
49	SCTP 51	Malayalam Computing	GOI	09-Dec-24	10-Dec-24	RD
50	STP 1193/24	Training on Administrative Matters	Technical Education	09-Dec-24	11-Dec-24	CD
51	STP 77/24	Induction Training to the Newly Recruited Employees of Various Department	Various	09-Dec-24	23-Dec-24	RD

52	SCTP 55	Training on Gender Sensitization	GOI	11-Dec-24	11-Dec-24	RD
53	OSP 134	Training for Ministerial Staff of Govt. Ayurveda College, Pariyaram	OSP	11-Dec-24	13-Dec-24	RD
54	SCTP 57	Training on e-Office	GOI	12-Dec-24	13-Dec-24	RD
55	STP 164	MDP for Analysts	Drugs Control Dept	16-Dec-24	18-Dec-24	RJ
56	STP 206	Refresher Training for the Officers of Excise Dept.	Excise	16-Dec-24	18-Dec-24	RM
57	STP 583	Supervisory Development Programme for Overseers Gr. III	Irrigation	16-Dec-24	21-Dec-24	RJ
58	STP 495	Capacity Development Programme for Senior Clerks	Homoeopathy	16-Dec-24	18-Dec-24	AB
59	STP 798	Training programme on Software in Parivahan (Internal Audit) for the Officers of Motor Vehicles Dept	Motor Vehicles department	19-Dec-24	21-Dec-24	SV
60	STP 52	Training on Teaching Methodology for Ayurveda College Teachers under DAME	DAME	17-Dec-24	19-Dec-24	JKS
61	SCTP 62	Training Programme on Healthy Ergonomics and Stress Management at workplace	various	18-Dec-24	20-Dec-24	JKS
62	OSP	Training Programme for Scientists	CTCRI	18-Dec-24	20-Dec-24	SS
63	STP 309	Training on Malayalam Computing (Unicode)	Food Safety	19-Dec-24	21-Dec-24	SJR
64	GOI 38	Training on General Service Rules	Various	19-Dec-24	21-Dec-24	SJR
65	STP 89	Capacity Development Programme for Head Accountants	Collegiate Education	19-Dec-24	21-Dec-24	AB
66	STP 207	Training Programme on Office Management	Excise	19-Dec-24	21-Dec-24	RM
67	STP 813	Training for Class IV Employees	Museum and Zoos	20-Dec-24	21-Dec-24	SV

68	OSP	Training for Assistants of KPSC	Kerala PSC	20-Dec-24	21-Dec-24	NPM
69	STP 39	Refresher training for Clerk/Sr. Clerk/Typist/Clerk-Typist	Animal Husbandry Department	18-Dec-25	20-Dec-24	RM
70	STP 1043	Malayalam Computing Training	Public Works	18-Dec-24	20-Dec-24	ME
71	STP 43	Training on Smart Procedure through GEM	DAME	27-Dec-24	27-Dec-24	JKS
72	STP 278	Training on Chemical Emergency Part II	Fire and Rescue	27-Dec-24	28-Dec-24	SJR
73	STP 208	Training Programme on Office Management	Excise	26-12-24	28-12-24	RM
74	STP 364	Orientation training programme for class IV employees	General Education(HS E)	23-Dec-24	24-Dec-24	ME
75	OSP	Malayalam Computing Training	General Education(HS E)	26-Dec-24	28-Dec-24	ME
76		138 Level	ISTM	23-Dec-24	4-Jan-2024	SS
77	STP 1162	Training on Court Procedure,RTI &RTS	Survey & Land Records	27-Dec-24	28-Dec-24	MVG